
FINANCIAL STATEMENT with
INDEPENDENT AUDITOR'S REPORT
YEAR ENDED DECEMBER 31, 2012

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and City Council City of Ensign, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Ensign, Kansas, as of and for the year ended December 31, 2012, and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the Kansas Municipal Audit and Accounting Guide as described in Note A to meet the financial reporting requirements of the State of Kansas. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit and Accounting Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note A, the financial statement is prepared by the City of Ensign, Kansas to meet the requirements of the State of Kansas on the basis of the financial reporting provisions of the Kansas Municipal Audit and Accounting Guide, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note A and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Ensign, Kansas as of December 31, 2012, or changes in financial position and cash flows thereof for the year then ended.

Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balances of the City of Ensign, Kansas as of December 31, 2012, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note A.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget and the individual fund schedules of regulatory basis receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note A.

The 2011 Actual columns presented in the individual fund schedules of receipts and expenditures-actual and budget (Schedule 2 as listed in the table of contents) upon which we rendered a qualified opinion dated October 25, 2013 are also presented for comparative analysis and are not a required part of the 2012 financial statement. The 2011 financial statements and our accompanying report are not presented herein, but are available at Ensign City Hall. Such 2011 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2011 financial statements. The 2011 comparative information was subjected to the auditing procedures applied in the audit of the 2011 financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2011 financial statements or to the 2011 financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2011 comparative information is fairly stated in all material respects in relation to the 2011 financial statements as a whole.

Kennedy McKee & Company LLP

October 25, 2013

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH REGULATORY BASIS

For the Year Ended December 31, 2012

<u>Fund</u>	Beg unenci cash	Prior canc encumb	eled	Receipts		
General fund	\$	43,752	\$	-	\$	136,047
Special purpose fund:						
Special highway		13,759		-		4,897
Business funds:						
Water		13,520		-		65,295
Trash		45,616		-		14,490
Sewer		48,326				28,014
Total	\$	164,973	\$		\$	248,743

Composition of cash balance:

Checking account
Savings account
Certificate of deposit
Cash on hand

Total cash

The notes to the financial statement are an integral part of this statement.

STATEMENT 1

Ex	penditures	unend	nding cumbered balance	and	Add mbrances accounts ayable	ca	Ending sh balance
\$	179,275	\$	524	\$	5,767	\$	6,291
	18,405		251		829		1,080
	59,314 18,000 6,000		19,501 42,106 70,340		2,250 2,049		21,751 44,155 70,340
\$	280,994	\$	132,722	\$	10,895	\$	143,617
						\$	19,156 102,609 21,352 500
						\$	143,617

NOTES TO FINANCIAL STATEMENT

December 31, 2012

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies applied in the preparation of the accompanying financial statement is presented to assist in understanding the City's financial statement, which is presented in conformity with the cash basis and budget laws of the State of Kansas. The financial statement and notes are representations of the City's management, which is responsible for their integrity and objectivity.

1. Municipal Financial Reporting Entity

The City of Ensign is a municipal corporation governed by an elected mayor and five-member council. This financial statement includes all funds included in the City's legally adopted budget. The City has no related municipal entities.

2. Basis of Presentation – Fund Accounting

The accounts of the City are organized and operated on the basis of funds. In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The following types of funds comprise the financial activities of the City for the year ended December 31, 2012:

REGULATORY BASIS FUND TYPES

<u>General fund</u> – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

<u>Special Purpose fund</u> – used to account for the proceeds of specific tax levies and other specific revenue sources (other than Capital Project and tax levies for long-term debt) that are intended for specified purposes.

<u>Business fund</u> – funds financed in whole or in part by fees charged to users for goods or services (i.e. enterprise and internal services fund etc.)

3. Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The Kansas Municipal Audit and Accounting Guide (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows other than those mentioned above.

The City Council has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Budgetary information

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.

2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.

3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.

4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for 2012.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

B. COMPLIANCE WITH KANSAS STATUTES

References made herein to the statutes are not intended as interpretations of law, but are offered for consideration to the Director of Accounts and Reports, Kansas Department of Administration, and interpretation by legal representatives of the City.

The treasurer did not maintain records to show the amount of money in each fund as required by K.S.A. 10-1118.

The City maintains a listing for each utility deposit showing the date received, name of depositor and the amount; however, it does not pay interest on the utility deposits as required by K.S.A. 12-822.

The City has not published an annual financial statement as required by K.S.A. 12-1608.

The budget law provided by K.S.A. 79-2935 prohibits the expenditure of funds in excess of that allowed by budget. Expenditures exceeded the adopted budget of the General fund by \$52,399.

The City does not keep records for each fund showing the budget balance available for appropriation as required by K.S.A. 79-2934.

C. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds to have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Custodial credit risk - deposits. Custodial credit risk is the risk that, in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2012.

At December 31, 2012, the City's carrying amount of deposits was \$143,117 and the bank balance was \$145,205, all of which was covered by FDIC insurance.

D. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2012, were as follows:

<u>lssue</u>	Balance beginning of year	Additions/ net change	Reductions/ net change	Balance end of year	Interest paid
General obligation bonds: Refunding and Improvements Issued August 15, 2008 In the amount of \$163,000 At interest rates of 4.00 to 5.00% Maturing September 1, 2023	\$ 135,000	\$ -	\$ 10,000	\$ 125,000	\$ 6,300
Capital lease: John Deere tractor-loader-backhoe and Galion motor grader Issued February 2, 2012 In the amount of \$66,600 At interest rate of 3.55% Maturing March 1, 2016	_	66,600	14,679	<u>51,921</u>	1,23 <u>6</u>
Total contractual indebtedness	\$ 135,000	\$ 66,600	\$ 24,679	<u>\$ 176,921</u>	\$ 7,536

D. LONG-TERM DEBT (CONTINUED)

Current maturities of general obligation bonds and interest for the next five years and in five year increments through maturity are as follows:

	F	Principal due	 nterest	Total due
2013 2014 2015 2016 2017 2018-2022 2023	\$	10,000 10,000 10,000 10,000 10,000 60,000 15,000	\$ 5,900 5,500 5,050 4,600 4,150 13,450 750	\$ 15,900 15,500 15,050 14,600 14,150 73,450 15,750
Total	\$	125,000	\$ 39,400	\$ 164,400

Current maturities of capital lease and interest through maturity are as follows:

	 Principal due	<u>In</u>	terest	Total <u>due</u>		
2013 2014 2015 2016	\$ 14,183 14,695 15,225 7,818	\$	1,732 1,219 689 140	\$	15,915 15,914 15,914 7,958	
Total	\$ 51,921	\$	3,780	\$	<u>55,701</u>	

E. DEBT LIMITATION

The amount of long-term debt that can be incurred by the City is limited by K.S.A. 10-308. K.S.A. 10-309 provides for certain exemptions and K.S.A. 10-311 exempts revenue bond issues from the overall limitation. Except as provided in other statutes the total outstanding bonded indebtedness during a year can be no greater than 30% of the assessed value of taxable tangible property as certified to the County Clerk on the preceding August 25. As of December 31, 2012, the City did not have any debt subject to the limitations imposed by K.S.A. 10-308.

F. INTERFUND TRANSFERS

A summary of interfund transfers by type is as follows:

<u>From</u>	<u>To</u>	Regulatory <u>authority</u>	<u>Amount</u>
Operating transfers: Water Trash Sewer	General General General	K.S.A. 12-825d K.S.A. 12-825d K.S.A. 12-825d	\$ 15,556 4,648 3,000
			\$ 23.204

G. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City purchases commercial insurance to cover these risks. There have been no significant reductions in coverage from the prior year. Settled claims have not exceeded coverage in any of the past three years.

During the ordinary course of its operations the City is a party to various claims, legal actions and complaints. It is the opinion of the City's management and legal counsel that these matters are not anticipated to have a material financial impact on the City.

H. SUBSEQUENT EVENTS

Management has evaluated subsequent events through October 25, 2013, the date on which the financial statement was available to be issued. Management's evaluation concluded that the following subsequent event was required to be recognized or disclosed in the financial statement:

In March 2012 the City entered into a grant agreement with the State of Kansas Department of Commerce for the construction of a sewer treatment plant. The projected total cost is \$681,410, of which 50% will be paid from grant funds, and 50% will be financed through the Kansas Department of Health and Environment. As of December 31, 2012, construction had not started on this project. The anticipated completion date is March 31, 2014.

REGULATORY REQUIRED SUPPLEMENTARY INFORMATION

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012

<u>Fund</u>	Certified budget	quali	nent for fying credits	Total udget for mparison	cha	penditures argeable to rrent year	fa	rariance avorable favorable)
General fund Special purpose fund:	\$ 126,876	\$	-	\$ 126,876	\$	179,275	\$	(52,399)
Special highway Business funds:	19,562		-	19,562		18,405		1,157
Water	59,314		-	59,314		59,314		-
Trash	18,000		-	18,000		18,000		-
Sewer	 29,400			29,400		6,000		23,400
Total	\$ 253,152	\$	_	\$ 253,152	\$	280,994	\$	(27,842)

GENERAL FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012 (With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

						2012		
								ariance
	2011		Actual		Budget		favorable (unfavorable)	
Cash receipts:								
Taxes:								
Ad valorem tax	\$	44,631	\$	45,161	\$	45,631	\$	(470)
Delinguent tax		448	·	2,073	·	100	·	1,973
Motor vehicle tax		5,547		5,948		6,013		(65)
Recreational vehicle tax		129		114		129		(15)
16/20M truck tax		170		90		189		(99)
Intangibles tax		660		898		898		` -
Shared revenue:								
State tax disbursement		15,045		19,771		13,400		6,371
Franchise tax		13,680		26,710		20,000		6,710
Licenses, permits and fees		-		430				430
Court income		95		-		-		-
Gray County fire department		1,300		750		800		(50)
Interest		2,014		1,196		1,000		196
Post office rent		-		2,100		-		2,100
Event committee donations		-		2,725		-		2,725
Fire department donations		-		2,500		-		2,500
Insurance Proceeds		-		2,000		-		2,000
Miscellaneous		-		377		500		(123)
Transfers in:								
Water fund		-		15,556		-		15,556
Trash fund		-		4,648		-		4,648
Sewer fund				3,000				3,000
Total cash receipts		83,719		136,047	\$	88,660	\$	47,387
Expenditures:								
Salaries and wages		23,418		37,528	\$	25,000	\$	(12,528)
Employee benefits		8,534		9,615	*	9,000	*	(615)
Utilities		12,301		13,930		10,000		(3,930)
Insurance		4,576		5,495		4,700		(795)
Fire department		4,090		3,755		5,000		1,245
Office supplies and postage		3,178		8,741		3,200		(5,541)
Capital outlay		-		49,800		48,476		(1,324)
Car wash		818		3,574		2,700		(874)
Community resource building		1,893		2,688		2,000		(688)
Council pay		1,740		2,045		1,800		(245)
Due and fees		1,114		667		800		133
Park		2,563		7,949		2,900		(5,049)
Publishing		1,492		982		300		(682)
Repairs and maintenance		5,260		4,115		5,000		885
Travel				3,171				(3,171)
City hall repairs		50		1,608		500		(1,108)
City streets		520		1,892		500		(1,392)
Miscellaneous		4,639		2,279		5,000		2,721
Legal and professional fees		7,155		11,430		-		(11,430)
Ensign events				8,011				(8,011)
Total expenditures		83,341		179,275	\$	126,876	\$	(52,399)
Receipts over (under) expenditures		378		(43,228)				
Unencumbered cash, beginning of year		43,374		43,752	\$	38,216	\$	5,536
Unencumbered cash, end of year	\$	43,752	\$	524				

SPECIAL HIGHWAY FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012 (With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

			2012					
	2011		Actual		Budget		Variance favorable (unfavorable)	
Cash receipts: State of Kansas gas tax	\$	5,062	\$	4,897	\$	5,170	\$	(273)
Expenditures: Fuel Street repair and maintenance Capital lease		1,506 3,949 -		2,490 - 15,915	\$	- 19,562 -	\$	(2,490) 19,562 (15,915)
Total expenditures		5,455		18,405	\$	19,562	\$	1,157
Receipts over (under) expenditures		(393)		(13,508)				
Unencumbered cash, beginning of year		14,152		13,759	\$	14,392	\$	(633)
Unencumbered cash, end of year	\$	13,759	\$	251				

WATER FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012 (With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

			2012					
	2011			Actual		Budget	fa	ariance vorable favorable)
Cash receipts:								
Charges for service Miscellaneous	\$	52,257 -	\$	65,295 -	\$	52,000 1,000	\$	13,295 (1,000)
Total cash receipts		52,257		65,295	\$	53,000	\$	12,295
Expenditures:								
Salaries and benefits		10,000		10,000	\$	10,000	\$	-
Repairs, maintenance and supplies		6,497		12,364		15,000		2,636
Utilities		3,662		4,010		6,000		1,990
Debt service		16,700		16,300		16,300		-
Capital outlay		3,149		-		5,814		5,814
Sales tax and water protection fee		571		1,036		700		(336)
Legal and accounting		4,145		-		3,500		3,500
Licenses and permits		108		48		1,000		952
Contract labor		5		-		-		-
Miscellaneous		-		-		1,000		1,000
Transfer to General fund				15,556				(15,556)
Total expenditures		44,837		59,314	\$	59,314	\$	
Receipts over (under) expenditures Unencumbered cash,		7,420		5,981				
beginning of year		6,100		13,520	\$	6,314	\$	7,206
Unencumbered cash, end of year	\$	13,520	\$	19,501				

TRASH FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012 (With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

		2012					
	2011	Actual	Budget	Variance favorable (unfavorable)			
Cash receipts: Charges for service	\$ 16,426	\$ 14,490	\$ 18,000	\$ (3,510)			
Expenditures: Trash contractor Transfer to General fund	11,963	13,352 4,648	\$ 18,000 -	\$ 4,648 (4,648)			
Total expenditures	11,963	18,000	\$ 18,000	\$ -			
Receipts over (under) expenditures	4,463	(3,510)					
Unencumbered cash, beginning of year	41,153	45,616	\$ 45,653	\$ (37)			
Unencumbered cash, end of year	\$ 45,616	\$ 42,106	\$ 45,653	\$ (3,547)			

SEWER FUND

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET REGULATORY BASIS

For the Year Ended December 31, 2012 (With Comparative Actual Totals for the Prior Year Ended December 31, 2011)

				2012					
	2011		Actual		Budget		Variance favorable (unfavorable)		
Cash receipts: Charges for service	\$	13,420	\$	28,014	\$	11,000	\$	17,014	
Expenditures:									
Salaries and benefits		3,000		3,000	\$	3,000	\$	-	
Licenses and permits		343		-		1,400		1,400	
Repairs and maintenance		157		-		25,000		25,000	
Contract labor		150		-		-		-	
Transfer to General fund				3,000				(3,000)	
Total expenditures		3,650		6,000	\$	29,400	\$	23,400	
Receipts over (under) expenditures Unencumbered cash,		9,770		22,014					
beginning of year		38,556		48,326	\$	39,655	\$	8,671	
Unencumbered cash, end of year	\$	48,326	\$	70,340	\$	21,255	\$	49,085	